

SAFA 225

**A Guide to the Records of the
Saskatchewan Book Awards fonds
(F 373)**

**Saskatchewan Archives Board
2005**

**PRIVATE RECORDS
AUTHORITY DESCRIPTION**

Saskatchewan Archives Board Authority Record

Corporate (PA 306) Saskatchewan Book Awards, 1993 -

About this records creator:

Authorized Heading	Saskatchewan Book Awards, 1993 -
Biographical Sketch / Administrative History	<p>Recognizing the lack of celebration of the achievements of Saskatchewan authors, the Saskatchewan Writers Guild, The Saskatchewan Library Association and the Saskatchewan Publishers Group collaboratively organized the creation of the Saskatchewan Book Awards in Regina, Saskatchewan in 1993. The newly created Saskatchewan Book Awards set out to recognize excellence in Saskatchewan writing and publishing, and to promote interest in Saskatchewan authors and books.</p> <p>The first Saskatchewan Book Awards banquet was held on October 23, 1993 at the Hotel Saskatchewan in Regina. Four awards were given out that year. Through its history, the number of awards presented has grown from the original four to thirteen awards presented in 2004.</p> <p>Past guest speakers at the Saskatchewan Book Awards have included Peter Gzowski, June Callwood, Pierre Berton, Guy Vanderhaeghe and Yann Martel. Sheila Coles of CBC Radio Saskatchewan has been the Master of Ceremonies for every awards ceremony since 1993.</p> <p>Events that have been added to complement the Saskatchewan Book Awards include Short List Brunch and Readings events held in Regina and Saskatoon, and a Reading Tour event held in a small Saskatchewan centre each year since 1999. Past Reading Tour event locations include Estevan, North Battleford, Yorkton and Humboldt.</p> <p>The Saskatchewan Book Awards became incorporated under the Non-Profit Corporations Act in 1994. It has a volunteer board of directors of nine to eleven members. Currently (2005) the Saskatchewan Book Awards office is located in Regina and its Executive Director is Glenda James.</p>
Sources	<p><i>AMICUS Authorities</i> – No entry found</p> <p>Content of the fonds</p> <p>Saskatchewan Book Awards website</p>

Archival records linked to this records creator:
F 373 Saskatchewan Book Awards fonds

FONDS DESCRIPTION

Saskatchewan Archives Board Records Description

F 373

Saskatchewan Book Awards fonds

About these records:

Title of Records: Fonds	Saskatchewan Book Awards fonds
Dates of Creation	1985-2003
Dates of Accumulation	1993-2003
Physical Description	75.2 cm of textual records 2 photographs 13 posters
Link to Authority	<p>The Saskatchewan Book Awards was established in 1993 to recognize excellence in Saskatchewan writing and to promote public interest in Saskatchewan books and authors. Awards continue to granted annually.</p> <p>See: <u>Saskatchewan Book Awards, 1993 -</u></p>
Direct Acquisition from Records Creator	<p>The Saskatchewan Book Awards donated some of these records to the Saskatoon office, Saskatchewan Archives in one accession in 1998: S98-86 (November 12, 1998).</p> <p>Joyce Wells, Executive Director of the Saskatchewan Book Awards, donated some of these records to the Regina office, Saskatchewan Archives in four accessions between 2000 and 2004: R2000-044 (February 14, 2000); R2002-167 (April 11, 2002); R2003-042 (February 22, 2003); R2004-006 (January 13, 2004).</p> <p>Katherine Lawton, Secretary of the Saskatchewan Book Awards, donated some of these records to the Regina office, Saskatchewan Archives in one accession in 2000: R2000-313 (August 28, 2000).</p> <p>The Saskatchewan Book Awards donated some of these records to the Regina office, Saskatchewan Archives in one accession in 2001: R2001-039 (February 26, 2001).</p>
Scope and Content	<p>This fonds consists of records created, accumulated and used by the Saskatchewan Book Awards in its operations which began in Regina, Saskatchewan in 1993.</p> <p>The types of records included are committee notes,</p>

correspondence, financial records, jury adjudications, media clippings, minutes, programming files, press releases, programmes, and posters.

The fonds has been arranged into eleven series, representing each of the awards years from 1993 to 2003.

S-Q15 consists of a poster for the 1998 Saskatchewan Book Awards.

Access Restrictions	Records are open for research use.
Terms Governing Use	Use, publication and/or reproduction are subject to terms of the Copyright Act. Please consult reference archivist for assistance.
Reference Tools	SAFA 225 consists of a fonds level description and file level listings of textual records. The electronic finding aid consists of a file level database for textual records. See reference archivist for assistance.
Related Records	<p><i>F 147 Saskatchewan Library Association fonds</i></p> <p>Records relating to the Saskatchewan Book Awards are contained within this fonds.</p> <p><i>F 372 Saskatchewan Writers Guild</i></p> <p>Records relating to the Saskatchewan Book Awards are contained within this fonds.</p> <p><i>F 374 Saskatchewan Publishers Group fonds</i></p> <p>Records relating to the Saskatchewan Book Awards are contained within this fonds.</p>
Physical Condition note	Records are in good physical condition.
Conservation note	Archival staff replaced the original file folders with acid-free folders and removed paper clips and other fasteners. If notations existed on the file folders, they were photocopied and placed in the front of the file. Newspaper clippings and facsimiles were photocopied. Large, unmanageable files were split into smaller parts.
Accruals	Further accruals are expected.
Source of Description	Contents of the fonds.
Notes	<p>Locations for retrieval: Regina – Maxwell; Saskatoon – Murray.</p> <p>Photographs retained in files to preserve context.</p> <p>All posters except for S-Q15 have been retained in textual records to preserve context.</p>
Former Codes	S-Q15

**Consulting the
Records**

To consult the records, visit or contact the Regina and Saskatoon offices.

Arrangement Note(s)

Order imposed by archivist. Series titles supplied by archivist.
File titles supplied by archivist where necessary.

FILE LIST

List of Abbreviations – F 373
Saskatchewan Book Awards fonds

A/V	Audio / Video
SBA	Saskatchewan Book Awards

F 373 - Saskatchewan Book Awards fonds

Textual File Listing

1		1993 Book Awards series		1992-1994	9.5 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	1	[Bookmark]	1993	0.1 cm	
2	1	[Budget]	1992-1993	0.8 cm	
3	1	[Co-Ordinator]	1993	0.7 cm	
4	1	[Correspondence]	1992-1994	2.0 cm	
5	1	[Entries, Short List and Jury]	1993	1.5 cm	
6	1	[Facilities and Tickets]	1993	0.4 cm	
7	1	[Media]	1993	0.8 cm	
8	1	[Minutes 1993]	1992-1994	1.0 cm	
9	1	[Printer]	1993	0.4 cm	
10	1	[Programme]	1993	0.5 cm	
11	1	Sask. Book Awards Bank & Misc. Corresp. 1993	1993	0.3 cm	
12	1	Sask. Book Awards - Publishers etc. 1993	1993	1.0 cm	
2		1994 Book Awards series		1986, 1989, 1993-1995	17.5 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	1	[Budget]	1994	1.0 cm	
2	1	Contracts - 1994	1994	0.3 cm	
3	1	[Co-Ordinator]	1994	0.4 cm	
4	1	[Correspondence]	1993-1994	0.3 cm	
5	1	Correspondence 1994	1994	1.1 cm	
6	1	[Facilities and Tickets]	1993-1994	1.0 cm	
7	1	Fundraising 93-94	1993-1994	0.3 cm	
8	1	[General Administration]	1994	0.3 cm	
9	1	[General Ledger 1994]	1995	0.5 cm	
10	1	[Grants]	1994	0.3 cm	
11	1	[Incorporation]	[1994]	0.1 cm	
12	1	Incorporation - June 94	1986, 1989, 1994-1995	0.8 cm	
13	1	[Jurors]	1994	0.8 cm	
14	2	Meetings (Minutes) 1994	1993-1995	1.2 cm	
15	2	[Minutes - 1994]	1993-1994	3.4 cm	

2		1994 Book Awards series		1986, 1989, 1993-1995	17.5 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
16	2	[Poster and Bookmark]	1994	0.2 cm	
17	2	[Printer]	1994	0.2 cm	
18	2	[Programme and Host]	1994	0.6 cm	
19	2	[Promotion]	1994	1.3 cm	
20	2	[Public Relations]	1994	0.2 cm	
21	2	[Sponsors]	1993-1995	1.6 cm	
22	2	[Submissions]	1994	1.3 cm	
23	2	Submissions 1994	1994	0.3 cm	
3		1995 Book Awards series		1994-1996	13.0 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	2	1995	1995	0.3 cm	
2	2	Author Bios	1995	0.4 cm	
3	2	[Board of Directors List]	1995	0.1 cm	
4	2	Contracts - 1995	1995	0.2 cm	
5	2	Correspondence	1995	0.2 cm	
6	2	Criteria 95	1995	0.2 cm	
7	2	Donations - Award Sponsors 1995	1995	0.5 cm	
8	2	Entries 95	1995	0.3 cm	
9	2	[Financial]	1995	3.8 cm	
10	2	Financial 95	1995	0.4 cm	
11	2	Fundraising	1995	0.2 cm	
12	2	[Fundraising Committee]	1995	0.5 cm	
13	2	Grants 95	1995-1996	0.6 cm	
14	2	Jury 95	1995	1.0 cm	
15	2	Leader Post	1994-1995	0.1 cm	
16	2	Leader Post 95	1994-1995	0.3 cm	
17	2	Minutes - 1995	1995	0.1 cm	
18	2	News Releases	1995	0.2 cm	
19	2	Program Notes	1995	0.3 cm	
20	3	Promo Pkg 1995	1995	0.8 cm	
21	3	SBA Jury 1995	1995	0.1 cm	
22	3	SBA - Promo	1995	0.4 cm	
23	3	SBA - Saskatoon Brunch	1995	0.3 cm	
24	3	Shortlist & Winners	1995	0.3 cm	

3		1995 Book Awards series		1994-1996		13.0 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>	
25	3	Speaker	1995	0.2 cm		
26	3	Submissions - 1995	1995	1.2 cm		
4		1996 Book Awards series		1994-1997		13.8 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>	
1	3	1996	1996	0.4 cm		
2	3	Author Bios 96	1996	0.5 cm		
3	3	A/V 96	1996	0.2 cm		
4	3	Bookstores 96	1996	0.3 cm		
5	3	Call For Entries 96	1996	0.3 cm		
6	3	Clippings 96	1996	0.4 cm		
7	3	Correspondence	1996	0.8 cm		
8	3	Entries 96	1996	1.5 cm		
9	3	[Financial]	1996	0.4 cm		
10	3	Financial Statements & Budget 96	1996	0.5 cm		
11	3	Fundraising	1996	0.4 cm		
12	3	Fundraising: Award Sponsors 1996	1995-1996	0.5 cm		
13	3	Grants 96	1994-1996	0.9 cm		
14	3	Hotel 1996	1996	0.3 cm		
15	3	Investments - Richardson Greenshields 1996	1995-1996	0.5 cm		
16	3	Jury 96	1996	1.9 cm		
17	3	Minutes & Correspondence 1996	1995-1996	0.6 cm		
18	3	Printing 96	1996	0.4 cm		
19	3	Promo 96	1996	0.7 cm		
20	3	Short List Bios	1996	1.0 cm		
21	3	Short List Brunch	1996-1997	1.0 cm		
22	3	Speaker 96	1996	0.3 cm	Graphic Material(s)	
5		1997 Book Awards series		1985-1998		14.7 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>	
1	3	5th Anniversary	1997	0.3 cm		
2	3	A/V - '97	1997	0.3 cm		
3	3	Clippings 97	1997-1998	0.4 cm		
4	3	Criteria & Guidelines Committee '97	1997-1998	0.3 cm		
5	3	Correspondence 97	1996-1997	0.6 cm		

5		1997 Book Awards series		1985-1998	14.7 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
6	4	Entries 97	1996-1997	2.0 cm	
7	4	Financial 97	1996-1997	1.4 cm	
8	4	Gala / Certificates 96-97	1996-1997	0.3 cm	
9	4	Grants '97	1996-1998	1.3 cm	
10	4	Hotel 1997	1997	0.4 cm	
11	4	Jury 97	1997	1.2 cm	
12	4	Minutes / Progress Reports	1997	0.8 cm	
13	4	News Releases 95-97	1995-1997	0.4 cm	
14	4	[Poster and Bookmark]	1997	0.2 cm	
15	4	[Press Conference 1997]	1997	0.2 cm	
16	4	Printing 1997	1997	0.3 cm	
17	4	Promo 97	1997	0.3 cm	
18	4	Raffle	1994, 1996-1997	0.4 cm	
19	4	Saskatchewan Book Awards Inc. Charity Registration Documents	1985-1997	1.4 cm	
20	4	Saskatoon 97	1996-1997	0.3 cm	
21	4	Speaker: Richard Ford	1995-1997	1.5 cm	Graphic Material(s)
22	4	Thanks 97-96	1996-1998	0.4 cm	
6		1998 Book Awards series		1998	1.3 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[Minutes]	1998	0.4 cm	
2	4	[Programme and Bookmark]	1998	0.2 cm	
3	4	SBA Budget 1998	1998	0.2 cm	
4	4	SBA Year End 1997	1998	0.5 cm	
7		1999 Book Awards series		1994-1999	1.9 cm
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[Minutes]	1999	0.4 cm	
2	4	[News Release]	1999	0.1 cm	
3	4	[Poster]	1999	0.1 cm	
4	4	[Programme and Bookmark]	1999	0.2 cm	
5	4	Registered Charities Information Return	1994-1999	1.1 cm	
8		2000 Book Awards series		2000	1.3 cm

8				2000	1.3 cm
2000 Book Awards series					
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[Minutes]	2000	0.3 cm	
2	4	[News Release]	2000	0.1 cm	
3	4	[News Releases]	2000	0.1 cm	
4	4	[Poster]	2000	0.1 cm	
5	4	[Posters]	2000	0.2 cm	
6	4	[Programme and Bookmark]	2000	0.2 cm	
7	4	[Programme and Bookmark]	2000	0.2 cm	
8	4	[Short List Authors Brunch and Readings - Advertisement]	2000	0.1 cm	
9				2001	0.6 cm
2001 Book Awards series					
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[Minutes]	2001	0.1 cm	
2	4	[News Releases]	2001	0.1 cm	
3	4	[Poster]	2001	0.1 cm	
4	4	[Programmes]	2001	0.3 cm	
10				2002	0.5 cm
2002 Book Awards series					
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[News Releases]	2002	0.1 cm	
2	4	[Poster]	2002	0.1 cm	
3	4	[Programme and Bookmark]	2002	0.3 cm	
11				2003	1.1 cm
2003 Book Awards series					
<u>Arc. File No.</u>	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	<u>Extent</u>	<u>Additional Media</u>
1	4	[Minutes]	2003	0.5 cm	
2	4	[Posters]	2003	0.3 cm	
3	4	[Programmes and Bookmark]	2003	0.3 cm	

F 373 Non-Textual Items in File

4

1996 Book Awards series

File No	File Title
4.22	Speaker 96
One black and white photograph, 12.5 cm x 17.5 cm, of author L.R. Wright, speaker at the 1996 Saskatchewan Book Awards. Photograph retained in file to preserve context.	

5

1997 Book Awards series

File No	File Title
5.21	Speaker: Richard Ford
One black and white photograph, 17.5 cm x 12.5 cm, of author Richard Ford, speaker at the 1997 Saskatchewan Book Awards. Photograph retained in file to preserve context.	

**See also poster located at
S-Q15 in the Saskatoon office**

LOCATIONS: F 373

Saskatchewan Book Awards fonds
(SAFA 225)

Boxes 1-4: MC-1826.5.2