SAFA 5

A Guide to the Records of the Estevan Brick Ltd. fonds (BF 5)

Provincial Archives of Saskatchewan 2002 Revised 2015

SOME OF THE RECORDS IN THIS FONDS ARE SUBJECT TO ACCESS RESTRICTIONS:

BF 5-1	Letter series BF 5-1-6 LA [Leave and Attendance]	Restricted
BF 5-2	Accounts Receivable series	Open
BF 5-3	Production Records series	Open
BF 5-4	Plant Maintenance and Administration series	Open
BF 5-5	Ledgers series	Restricted

PLEASE CONSULT REFERENCE ARCHIVIST FOR DETAILS

FOR THE PRIMARY AGENCY HISTORY OF SASKATCHEWAN MINERALS SEE GA 8

FOR THE PRIMARY AGENCY HISTORY OF THE GOVERNMENT FINANCE OFFICE SEE GA 9

FOR THE SECONDARY AGENCY HISTORY OF SASKATCHEWAN CLAY PRODUCTS SEE GA 7

FOR THE SECONDARY AGENCY HISTORY OF ESTEVAN BRICK LTD. SEE GA 6

PRIVATE RECORDS AUTHORITY DESCRIPTION

Saskatchewan Archives Board Authority Record

Corporate Authority (PA 05)

Estevan Brick Ltd.

About this record creator

Administrative History

Estevan, Saskatchewan's brickmaking industry began as an offshoot of the coal industry in 1902. The first plant started in 1906 as a private company, Eureka Coal and Brick Co. In 1912 the plant was sold and renamed Estevan Brick and Coal Company. In 1918 it was sold again and renamed International Clay Products.

As Estevan clay was unsuitable for refractory (fire) bricks, the plant focused exclusively on face and common brick during its early years. In the 1920s, as part of a general plant expansion, the plant expanded its product line to include "Scots Gray" building tile, terra-cotta, quarry floor tiles, and pottery (wine jugs). This necessitated shipping in clay from Eastend for blending with Estevan clay.

In 1932 the plant closed due to the Great Depression. In 1945 the Saskatchewan government purchased the plant and reopened it as a Crown Corporation operating under the name Saskatchewan Clay Products. In 1964, the plant underwent another name change, to Estevan Clay Products Division. In 1965, the daily management of the plant was handed over to Industrial Management Ltd. The plant, which underwent another name change to Estevan Brick Ltd., became a limited liability company with the province as majority shareholder.

This structure continued until 1969, when the plant was sold to Peben Contractors Ltd. The revamped company, called Estevan Brick, introduced new product lines, including what was reputed to be the

whitest brick produced in North America. In 1978 Estevan Brick became a division of Thunderbrick Ltd.. In 1992 it was sold again to Canada Brick, and in 1995 it was sold a final time to I-XL Industries Ltd. It was incorporated in 1995 as Estevan Brick (1995). In 1997 the plant was closed due to shrinking markets.

The plant's face brick can be found in a number of buildings in Western Canada and North Dakota, including the Estevan Court House (now a provincial heritage site), the Federal Building in Regina, the Assiniboia Court House, the Saskatoon Normal School, the Power Station at Estevan, and the SaskPower building in Regina. An official edict from the province, brought in in 1965 during the years of W. Ross Thatcher, ordered that buildings constructed with public money be built from Saskatchewan brick; hence many public buildings constructed during this period contain bricks from the Estevan brick plant. Much of the snow-white brick was sold in the province of Quebec.

Predecessor(s)

Eureka Coal and Brick Co.

International Clay Products

Saskatchewan Clay Products Ltd.

Estevan Clay Products Division,

Saskatchewan Minerals

Estevan Brick Ltd.

Estevan Brick (1995)

Successor(s)

CIA Enterprises

Archival records linked to this creator

BF 05

Estevan Brick Ltd. fonds

FONDS DESCRIPTION

Saskatchewan Archives Board Records Description

BF 05

Estevan Brick Ltd. fonds

About these records

Title Estevan Brick Ltd. fonds

Dates of Creation 1933-1979

Physical Description 175.7 cm of textual material

76 sheets of architectural drawings

1 photograph

1 cartographic item 2 rolls of microfilm.

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary

shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition

These records were acquired from the Heritage Branch of the Department of Municipal Affairs and Housing in 1998.

Custodial History

One pallet of material was delivered to the Claybank Brick Plant National Historical Park from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Fonds consists of material gathered from 1933 to 1979, during the period when Estevan Brick was owned by a private company, during the period when the Estevan brick plant was a whollyowned Crown Corporation of the Province of Saskatchewan operating under the name Saskatchewan Clay Products, during the period when the Estevan brick plant was operated by a private company with the Province of Saskatchewan as the chief stockholder of the corporation Estevan Brick Ltd, and during the period when the Estevan brick plant was owned by a private company.

Included are accounting records and journals, statistics, supplies records, personnel records, payroll records and journals, plant repair and maintenance records, sales records and journals, quotations, production records, cost sheets, stores ledgers and disbursement ledgers.

The fonds consists of five series: Letter Series Files, Architectural Drawings and Photographs, Accounts Receivable, Production Records, Plant Maintenance and Administration, and Ledgers. There are also architectural drawings relating to plant maintenance and repairs, one cartographic item relating to clay, and one photograph relating to advertising.

Access Restrictions Some of these records are subject to access

restrictions. See reference archivist for

assistance.

Terms Governing Use Use, publication, and/or reproduction of these

records are subject to the Copyright Act.

Reference Tools Consult SAFA 5 for manual file lists of textual

records, lists of mircofilmed records, architectural drawings lists, and lists of

photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see

reference archivist for assistance.

Conservation note Some records were exposed to adverse

environmental conditions and microfilmed.

Accruals No further accruals are expected.

Consulting the Records To consult the records, visit the Regina office.

Arrangement Note(s) Whenever possible, the original numeric or

alphanumeric arrangement employed by employees of the Estevan Brick Plant was

retained.

Records acquired with no discernable order have

been arranged according to chronological or

alphabetical order.

Saskatchewan Archives Board Records Description

BF 05-1

Operational Records series

About these records

Title Operational Records series

Dates of Creation 1948-1966

Physical Description 50.5 cm of textual records

29 sheets of architectural drawings

1 photograph

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary

shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition

These records were acquired from the Heritage Branch of the Department of Municipal Affairs

and Housing in 1998.

Custodial History

One pallet of material was delivered to the Claybank Brick Plant National Historical Park from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Series consists of operational records created from 1948 to 1966, during the period when the Estevan brick plant was a wholly-owned Crown Corporation of the Province of Saskatchewan, under the name Saskatchewan Clay Products, and during the start of the period when the Estevan brick plant was operated by a private company with the Province of Saskatchewan as the primary shareholder of the corporation Estevan Brick Ltd. Subjects covered include accounts receivable records, corporate statistics kept for the Dominion Bureau of Statistics. supplies records, general files, sick pay files, correspondence with the minister in charge of Saskatchewan Clay Products, plant repair records and blueprints, and sales files. This series consists of nine sub-series: AR (Accounts Receivable). DBS (Dominion Bureau of Statistics), DMS (Direct Materials and Supplies), Gen (General files), GFO (Government Finance Office), LA (Leave and Attendence), MR (Ministerial Records), PR (Plant Repair) and S (Sales). This series was arranged using the alphanumerical system of arrangement originally used by employees of the Estevan brick plant.

Access Restrictions

Sub-series LA (Leave and Attendence) is subject to access restrictions. See reference archivist for assistance.

Terms Governing Use

Use, publication, and/or reproduction of these records are subject to the Copyright Act

Reference Tools

Consult SAFA 5 for manual file lists of textual records, lists of mircofilmed records,

architectural drawings lists, and lists of photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see reference archivist for assistance.

Accruals No further accruals are expected.

Consulting the Records To consult the records, visit the Regina office.

Arrangement Note(s) Series was arranged according to an original alphanumeric record keeping system utilized by

the Estevan Brick plant.

Saskatchewan Archives Board Records Description

BF 05-2

Accounts Receivable series

About these records

Title Accounts Receivable series

Dates of Creation 1963-1969

Physical Description 10.2 cm of textual records

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary

shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition

These records were acquired from the Heritage Branch of the Department of Municipal Affairs

and Housing in 1998.

Custodial History One pallet of material was delivered to the

Claybank Brick Plant National Historical Park

from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Series consists of records from 1963 to 1969, during the period when the Estevan Brick Plant was a wholly-owned Crown Corporation of the Province of Saskatchewan under the name Saskatchewan Clay Products, and throughout the period when the Estevan Brick Plant was operated by a private company with the Province of Saskatchewan as the chief stockholder of the corporation Estevan Brick Ltd. Subjects covered include clay sales records and quotations files. This series is divided into two sub-series, Sales and Quotations. The Quotations sub-series is organized primarily according to the numbering system employed by Estevan Brick Ltd. employees.

Access Restrictions

There are no access restrictions for this series.

Terms Governing Use

Use, publication, and/or reproduction of these records are subject to the Copyright Act

Reference Tools

Consult SAFA 5 for manual file lists of textual records, lists of mircofilmed records, architectural drawings lists, and lists of photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see reference archivist for assistance.

Accruals

No further accruals are expected.

Consulting the Records

To consult the records, visit the Regina office.

Arrangement Note(s)

Series was arranged according to original numbering system used by the Estevan Brick Plant.

Saskatchewan Archives Board Records Description

BF 05-3

Production Records series

About these records

Title Production Records series

Dates of Creation 1933-1952

Dates of Accumulation Public view when applicable

Physical Description 4.5 cm of textual records

1 cartographic item

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition

These records were acquired from the Heritage Branch of the Department of Municipal Affairs

and Housing in 1998.

Custodial History

One pallet of material was delivered to the Claybank Brick Plant National Historical Park from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Series consists of records from 1933 to 1952, during the period when the Estevan Brick Plant was owned by a private company, and during the period when the Estevan Brick Plant was a wholly-owned Crown Corporation of the Province of Saskatchewan operating under the name Saskatchewan Clay Products.

Included are clay reports, production mix cost sheets, cost ledger by run sheets, and production and sales comparisons.

This series is divided into four sub-series, Clay Research/Reports, Production Cost Sheets, Cost Ledger By Runs, and Production & Sales Comparison. The sub-series Clay Research/Reports, Cost Ledger By Runs, and Production & Sales Comparison are organized chronologically. The sub-series Production Costs Sheets is organized by mix number.

Access Restrictions

There are no access restrictions for this series.

Terms Governing Use

Use, publication, and/or reproduction of these records are subject to the Copyright Act

Reference Tools

Consult SAFA 5 for manual file lists of textual records, lists of mircofilmed records, architectural drawings lists, and lists of photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see reference archivist for assistance.

Accruals No further accruals are expected.

Notes Cartographic materials removed from the Clay

Research/Reports sub-series.

Consulting the Records To consult the records, visit the Regina office.

Arrangement Note(s) Sub-series Production Cost Sheets are organized

by mix number.

All other sub-series are arranged chronologically.

Saskatchewan Archives Board Records Description

BF 05-4

Plant Maintenance and Administration series

About these records

Title Plant Maintenance and Administration series

Dates of Creation 1950-1964

Physical Description 12.4 cm of textual records

47 sheets of architectural drawings.

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary

shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition

These records were acquired from the Heritage Branch of the Department of Municipal Affairs

and Housing in 1998.

Custodial History One pallet of material was delivered to the

Claybank Brick Plant National Historical Park from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Series consists of records from 1950 to 1964, during the period when the Estevan brick plant was a wholly-owned Crown Corporation of the Province of Saskatchewan operating under the name Saskatchewan Clay Products. Subjects covered include correspondence, auditor's reports, inquiries, invoices, files on plant renovations and modernizations, and drawings. This series is divided into four sub-series, Office AdministrationInvoices, Repairs/Renovations, and Drawings. Sub-series one, Office Administration, is arranged chronologically. Sub-series three, Repairs/Renovations, is arranged alphabetically. Sub-series four, Drawings, is arranged chronologically.

Access Restrictions

There are no access restrictions for this series.

Terms Governing Use

Use, publication, and/or reproduction of these records are subject to the Copyright Act

Reference Tools

Consult SAFA 5 for manual file lists of textual records, lists of mircofilmed records, architectural drawings lists, and lists of photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see reference archivist for assistance.

Accruals

No further accruals are expected.

Notes

47 sheets of architectural drawings have been

removed from Drawings sub-series.

Consulting the Records

To consult the records, visit the Regina office.

Arrangement Note(s)

Sub-series three, Repairs/Renovations, has been arranged alphabetically. The remainder of the series has been arranged chronologically.

Series has been arranged by archivist.

Saskatchewan Archives Board Records Description

BF 05-5

Ledgers series

About these records

Title Ledgers series

Dates of Creation 1945-1979

Physical Description 98.1 cm of textual records

2 rolls of microfilm

Administrative History Estevan brick plant operated as a private

company under a number of names from 1902? to 1932, as a Crown Corporation under the name Saskatchewan Clay Products Limited from 1945 to 1964, as a Crown Corporation under the name Estevan Clay Products Division from 1964 to 1965, as a limited liability company with the

Saskatchewan government as primary

shareholder under the name Estevan Brick Ltd. from 1965 to 1969, and as a private company, owned by a number of parent corporations, under the name Estevan Brick Ltd. from 1969 to

its closure in 1997.

Office of Origin:

Primary Agency: Saskatchewan Minerals

Date: 1945-1969

Secondary Agency: Saskatchewan Clay Products

Date: 1945-1965

Secondary Agency: Estevan Brick Ltd.

Date: 1966-1969

Immediate Source of Acquisition These records were acquired from the Heritage Branch of the Department of Municipal Affairs

and Housing in 1998.

Custodial History One pallet of material was delivered to the

Claybank Brick Plant National Historical Park from an unknown donor.

Research has revealed that the most likely source for this material was Willett Manufacturing Ltd., a metal fabrication company that makes threaded pipe nipples. Willett Manufacturing Ltd. purchased the physical location of the Estevan brick plant and proceeded to modify the grounds to suit its own needs in 1997, just shortly before Municipal Affairs received the records.

Scope and Content

Series consists of ledgers accumulated during the period 1945 to 1979, during the period when the Estevan Brick Plant was a wholly-owned Crown Corporation of the Province of Saskatchewan operating under the name Saskatchewan Clay Products, during the period when the Estevan Brick Plant was operated by a private company with the Province of Saskatchewan as the chief stockholder of the corporation Estevan Brick Ltd., and during the period when the Estevan Brick PLant was owned by a private company. Subjects covered include accounts receivable, stores journals, payroll journals and disbursement ledgers. This series is divided into two sub-series, Accounts Ledgers and Payroll Ledgers. Sub-series one, Acounts Ledgers, is arranged alphabetically. Sub-series two, Payroll Ledgers, is arranged chronologically.

Access Restrictions

Records in this series are subject to access restrictions.

Terms Governing Use

Use, publication, and/or reproduction of these records are subject to the Copyright Act.

Reference Tools

Consult SAFA 5 for manual file lists of textual records, lists of mircofilmed records, architectural drawings lists, and lists of photographs.

For access to file-level textual records database, architectural drawings database, cartographic records database, and photographs database, see reference archivist for assistance.

Microfilm reel R2. 1094.

Conservation note Some records, exposed to adverse environmental

conditions were microfilmed and the originals

destroyed.

Accruals No further accruals are expected.

Consulting the Records To consult the records, visit the Regina office.

Arrangement Note(s) Sub-series one, Accounts Ledgers, is arranged

alphabetically. Sub-series two, Payroll Ledgers,

is arranged chronologically.

FILE LIST

BF 5 - Estevan Brick Ltd. fonds Textual File Listing

		Letter Series Series		1948-1966	40.6 cm
1.		AR [Accounts Receivab	le] Sub-Series	1962-1966	5.5 cm
Arc. File No.	Box	File Title	<u>Dates</u>	Extent Media	
1.1.	1	Central Mortgage & Housing Corp. 1963 1964	1963-1964	0.5 cm	
1.2.	1	Stewart Reeson Masonry products 1963, 1964	1963-1964	1.5 cm	
1.3.	1	Accounts Receivable	1962-1966	2.0 cm Architectural/Techn Drawing(s)	nical
1.4.	1	Gorman's Limited 1964	1964	0.5 cm	
1.5.	1	Superior Brick & Tile Co. Ltd 1963, 1964	1963-1964	0.5 cm	
1.6.	1	Nadon Brick & Stone 1964	1964	0.5 cm	
2.		DBS [Dominion Bureau Series	of Statistics] Sub-	1960-1963	0.5 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
2.1.	1	Employment Record Dominion Bureau of Statistics 1960-1961-1962- 1963	1960-1963	0.5 cm	
3.		DMS [Direct Material an Series	d Supplies] Sub-	1950-1963	3.2 cm
Arc. File No.	<u>Box</u>	File Title	Dates	Extent Media	
3.1.	1	Natural Gas and Propane 1958-1961 File	1954, 1958- 1961	2.0 cm	
3.2.	1	The Bonnot Co.	1950-1961	0.5 cm Graphic Material(s)	
3.3.	1	General File - 1963	1962-1963	0.5 cm	
3.4.	1	Direct Material and Supplies P-Q-R-S	1958-1961	0.1 cm	
3.5.	1	Direct Material and Supplies T-U-V-W-X-Y-Z	1959-1962	0.1 cm	
4.		Gen [General] Sub-Serie	es	1948-1962	5.5 cm

November 22, 2002 Page 1 of 9

BF 5 - Estevan Brick Ltd. fonds

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4.		Gen [General] Sub-Seri	es	1948-1962	5.5 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
4.1.	1	[Lab Tests on Brick]	1951-1960	1.5 cm	
4.2.	1	Laboratory Tests on Brick	1948-1962	2.0 cm	
4.3.	1	Canadian Freight Association Agreed Charges 1960-61-62	1957-1962	2.0 cm	_
5.		GFO [Government Fina Series	nce Office] Sub-	1959-1965	7.0 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
5.1.	2	Statistical Information	1959-1960	2.0 cm	
5.2.	2	General File Orders for Return 1961	1961	0.1 cm	
5.3.	2	Government Finance Office General	1962-1964	2.0 cm	
5.4.	2	Preston, Tom	1961-1965	0.5 cm	
5.5.	2	E. Crosbie, Solicitor	1965	0.1 cm	
5.6.	2	Economic Advisory & Planning Board	1963-1965	1.0 cm	
5.7.	2	Saskatchewan Research Council, University of Saskatchewan, Saskatoon, Saskatchewan 1960	1960-1963.	1.0 cm	
5.8.	2	S.R. Wiltshire	1963-1964	0.1 cm	
5.9.	2	J.A. Isaac 9	1963-1964	0.1 cm	
5.10.	2	C.S. Edy, Executive Director	1960	0.1 cm	
6.		LA [Leave and Attenda	nce] Sub-Series	1960-1964	1.5 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
6.1.	2	Application For Sick Pay by Plant Employees [Restricted]	1960-1964	1.5 cm	
6.2.	2	Monthly Report on Sick Pay [Restricted]	1960-1963	0.5 cm	
7.		MR [Ministerial Record	s] Sub-Series	1964	0.1 cm
Arc. File No.	Box	File Title	<u>Dates</u>	Extent Media	
7.1.	2	Honorable A.G. Kuziak	1964	0.1 cm	
		PR [Plant Repair] Sub-S	eries	1957-1963	5.3 cm

BF 5 - Estevan Brick Ltd. fonds

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8.		PR [Plant Repair] Sub-Se	eries	1957-1963	5.3 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
8.1.	2	Hendryk - General Correspondence	1962	0.5 cm	
8.2.	2	Hendryx - Grinding Correspondence	1962-1963	1.0 cm	
8.3.	2	Hendryx Report August 1960 Plant Renovations 1960 "General"	1960	0.1 cm	
8.4.	2	Brick Dryer Blueprints & Specs	1960-1963	2.0 cm Architectural/Tech Drawing(s)	nnical
8.5.	2	Setting Belt Pusher	1961	0.1 cm Architectural/Tech Drawing(s)	nnical
8.6.	2	Rotary Dryer Blueprints Specs Pamphlets	1957-1961	1.5 cm Architectural/Tech Drawing(s)	nnical
8.7.	2	Rotary Dryer Correspondence	1960-1961	0.1 cm	
9.		S [Sales] Sub-Series		1959-1966	12.0 cm
Arc. File No.	$\underline{\mathtt{Box}}$	File Title	<u>Dates</u>	Extent Media	
9.1.	2	P.Cowan - Correspondence	1962-1964	1.5 cm	
9.2.	3	Lloyd White Weekly Reports	1964	2.0 cm	
9.3.	3	L. White	1964	0.5 cm	
9.4.	3	L. White - Weekly Reports	1965-1966	2.0 cm	
9.5.	3	Advertising - General	1964-1966	1.0 cm	
9.6.	3	Saskatchewan School Trustees Assoc.	1965	0.1 cm	
9.7.	3	George Bothwell Advertising Co.	1963	0.1 cm	
9.8.	3	Lovick and Bothwell Advertising	1961-1962	0.5 cm	
9.9.	3	McConnell Eastman Co. Ltd. 1963 1964	1963-1964	1.5 cm	
9.10.	3	McConnell, Eastman & Co, 1966	1965-1966	0.1 cm	
9.11.	3	Percy H. Davis Re: Brick export duty Customs Broker North Portal, Saskatchewan 1959 File	1959	0.1 cm	
9.12.	3	Department of Industry and Information	1961	0.1 cm	

BF 5 - Estevan Brick Ltd. fonds

				Dr 5 - Estev	all brick Liu. 1011
9.		S [Sales] Sub-Series		1959-1966	12.0 cm
Arc. File No.	Box	File Title	<u>Dates</u>	Extent Media	
9.13.	3	Department of Industry and Inform.	1962-1964	0.5 cm	
9.14.	3	CBTI [Clay Brick and Tile Institute] 1962-1963 1964	1961-1964	2.0 cm	
2.		Accounts Receivable Se	eries	1963-1969	10.2 cm
1.		Sales Sub-Series		1963-1964	1.0 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
1.1.	3	Raw Clay Inquiries 1964	1963-1964	1.0 cm	
2.		Quotations Sub-Series		1966-1969	9.2 cm
Arc. File No.	Box	<u>File Title</u>	<u>Dates</u>	Extent Media	
2.1.	3	Misc File For Quotations	1966	0.5 cm	
2.2.	3	[Quotations]	1969	0.1 cm	
2.3.	3	Quotations Numbers 1 to 25	1966	1.0 cm	
2.4.	3	Quotations Numbers 26 to 50	1966	0.5 cm	
2.5.	3	Quotations 51 to 75	1966	0.1 cm	
2.6.	3	Quotations 76 to 100	1966	1.0 cm	
2.7.	4	Quotations 100-125	1967	1.0 cm	
2.8.	4	Quotations 126-150	1967	1.0 cm	
2.9.	4	Quotations 151-175	1967-1968	0.5 cm	
2.10.	4	Quotations 176-200	1968	1.0 cm	
2.11.	4	Quotations 201-225	1968	0.5 cm	
2.12.	4	Quotations 226-250	1968-1969	1.0 cm	
2.13.	4	Quotations 251-275	1969	1.0 cm	
		Production Records Ser	ies	1933-1967	4.5 cm
1.		Clay Research/Reports	Sub-Series	1933-1952	1.0 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	Dates	Extent Media	
1.1.	4	Mineral - Brick Plant	1933	0.5 cm	
1.2.	4	Clay Research Reports (old)) 1947, 1952	0.5 cm Cartographic M	faterial(s)
2.		Production Cost Sheets	Sub-Series	1965	0.7 cm

BF 5 - Estevan Brick Ltd. fonds

			·			
•	2.		Production Cost Sheet	s Sub-Series	1965	0.7 cm
	Arc. File No.	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	Extent Media	
	2.1.	4	Production Mix #1	1965	0.1 cm	
	2.2.	4	Production Mix #3 Cost Sheet Complete	1965	0.1 cm	
	2.3.	4	Production cost Mix #4 Sheets	1965	0.1 cm	
	2.4.	4	Production Cost Sheets Complete Mix #5	1965	0.1 cm	
	2.5.	4	Production Cost Sheets Mix #8	1965	0.1 cm	
	2.6.	4	Production Cost Sheets Complete Mix #9	1965	0.1 cm	
	2.7.	4	Production Cost Sheets Mix #11	1965	0.1 cm	
_	3.		Cost Ledger by Runs S	ub-Series	1965-1967	2.0 cm
	Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
	3.1.	4	Cost Ledger by Runs Month of September	1965	0.1 cm	
	3.2.	4	Cost Ledger by Runs Month of October	1965	0.1 cm	
	3.3.	4	Cost Ledger by runs for the month of November	1965	0.1 cm	
	3.4.	4	Cost Ledger By Runs Month of Dec/65	1965	0.1 cm	
	3.5.	4	Cost Ledger by Runs Month of January	1966	0.1 cm	
	3.6.	4	Cost Ledger by Runs Month of February	1966	0.1 cm	
	3.7.	4	Cost Ledger By Runs, March 1966	1966	0.1 cm	
	3.8.	4	Cost Ledger by Runs month of April	1966	0.1 cm	
	3.9.	4	Cost Ledger By Runs Month of May	1966	0.1 cm	
	3.10.	4	Cost Ledger by Runs Month of June 1966	1966	0.1 cm	
	3.11.	4	Cost Ledger by Runs Month of July/66	1966	0.1 cm	
	3.12.	4	Cost Ledger by Runs Month of Aug./66	1966	0.1 cm	

BF 5 - Estevan Brick Ltd. fonds

3.		Cost Ledger by Runs Su	ıb-Series	1965-1967	2.0 cm
Arc. File No.	<u>Box</u>	File Title	<u>Dates</u>	Extent Media	
3.13.	4	Cost Ledger by Runs Month of Sept./66	1966	0.1 cm	
3.14.	4	Cost Ledger by Runs Month of Oct./66	1966	0.1 cm	
3.15.	4	Cost Ledger by Runs - Month of Nov./66	1966	0.1 cm	
3.16.	4	Cost Ledger by Runs - Month of Dec/66	1966	0.1 cm	
3.17.	4	Cost Ledger by Runs - Month of Jan./67	1967	0.1 cm	
3.18.	4	Cost Ledger by Runs - Month of Feb./67	1967	0.1 cm	
3.19.	4	Cost Ledger by Runs Month of March/67	1967	0.1 cm	
3.20.	4	Cost Ledger by Runs - Month of April/67	1967	0.1 cm	
4.		Production & Sales Con	nparison Sub-Se	ries [ca. 196?]	0.8 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	Extent Media	
4.1.	4	03 Mix Production and Sales Comparison	[ca.196?]	0.1 cm	
4.2.	4	(04-23) Mix Production and Sales Comparison	[ca. 196?]	0.1 cm	
4.3.	4	05 Mix Production and Sales Comparison	[ca. 196?]	0.1 cm	
4.4.	4	06 Mix Production and Sales Comparison	[ca. 196?]	0.1 cm	
4.5.	4	08 Mix Production and Sales Comparison	[ca. 196?]	0.1 cm	
4.6.	4	20 Mix Production and Sales Comparison	[ca. 196?]	0.1 cm	
4.7.	4	(30-31) Mix Production and Seles Comparison	[ca. 196?]	0.1 cm	
4.8.	4	(40 Mix) Production and Sales Comparison	[ca. 196?]	0.1 cm	
		Plant Maintenance and Series	Administration	1950-1964	12.4 cm
1.		Office Administration S	ub-Series	1959-1964	5.1 cm

BF 5 - Estevan Brick Ltd. fonds

				Dr 5 - Estev	an Brick Ltd. for
1.		Office Administration	Sub-Series	1959-1964	5.1 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	Extent Media	
1.1.	4	[Correspondence]	1959-1961	0.5 cm	
1.2.	4	[Auditor's Report 1961]	1962	2.0 cm	
1.3.	4	Inquiry File 1962 Mc to Z	1962	0.1 cm	
1.4.	4	Brick Inquiries	1964	1.5 cm	
1.5.	4	Inter Office Correspondence 1964	1964	0.5 cm	
1.6.	4	Pending	1964	0.5 cm	
2.		Invoices Sub-Series		1962-1963	2.0 cm
Arc. File No.	$\underline{\text{Box}}$	<u>File Title</u>	<u>Dates</u>	Extent Media	
2.1.	4	[Saskatchewan Steel Fabricators Ltd. Invoices]	1962-1963	2.0 cm	
3.		Repairs/Renovations S	ub-Series	1950-1962	4.2 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	Extent Media	
3.1.	5	Building Extension	1960-1962	2.0 cm Architectural/' Drawing(s)	Technical
3.2.	5	Plant Renovation Re: Magazines	1960-1961	2.0 cm	
3.3.	5	Saskatchewan Clay Products Plant Modernization and Tunnel Kiln Preliminary Estimate	1950	0.1 cm	
3.4.	5	Saskatchewan Clay Products Proposed Revision Grinding Plant & Dryers	1962	0.1 cm	
4.		Drawings Sub-Series		1951-1963	1.1 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	Dates	Extent Media	
4.1.	5	[Estevan Brick Plant Drawings]	1951, 1960- 1963	1.0 cm Architectural/ Drawing(s)	Technical
4.2.	5	Lok-Frame Building	1960	0.1 cm Architectural/7 Drawing(s)	Technical .
		Ledgers Series		1945-1987	98.1 cm
1.		Accounts Ledgers Sub-S		1945-1979	96.0 cm

BF 5 - Estevan Brick Ltd. fonds

1.		Accounts Ledgers Sub-S	eries	1945-1979	96.0 cm
Arc. File No.	<u>Box</u>	File Title	Dates	Extent Media	90.0 CIII
1.1.	5	2 of 2 1971 Acc Rec [Restricted]	1971	6.0 cm	
1.2.	5 & 6	1972 Acc Rec [Restricted]	1972	8.0 cm	
1.3.	6	1973 Acc Rec [Restricted]	1973	2.0 cm	
1.4.	6	Also transfers of General Ledger Sheets 1961-60-59 Also transfers of expense accounts for 1961 [Restricted]	1959-1961	8.0 cm	
1.5.	7 & 8	Clay Products Division 1945 to 1947 Inc. Synoptics 1948 to 1953 Inc. [Restricted]	1945-1953	8.0 cm	
1.6.	9	Details of Sales [Restricted]	1958	2.0 cm	
1.7.	6 & 10	General Ledger [Restricted]	1951	4.0 cm	
1.8.	10	1965-1966-1967 General Ledger [Restricted]	1965-1967	8.0 cm	
1.9.	10 & 11	ID Accounts to December 31, 1959 [Restricted]	1949-1960	4.0 cm	
1.10.	11	[Journal Voucher] [Restricted]	1961-1963	2.0 cm	
1.11.	11	Journal Vouchers 1964, 1965, 1966, 1967 [Restricted]	1964-1967	4.0 cm	
1.12.	11	[Journal Vouchers], Jan 74- March 77 [Restricted]	1974-1977	2.0 cm	
1.13.	11 & 12	Paid Accounts Ledger [Restricted]	1968-1970	8.0 cm	
1.14.	13	Purchase Journal [Restricted]	1954-1958	2.0 cm	
1.15.	13	Purchase Journal -1959, 1960, 1961 Sales Journal and Raw Clay Sales Journal - 1960 and 1961 Details of Sales - 1960 and 1961, Receipt Journal 1957, 58, 59, 60, 61 Stores Journal -1960 and 1961 [Restricted]	1957-1961	4.0 cm	

BF 5 - Estevan Brick Ltd. fonds

1.		Accounts Ledgers Sub-S	eries	1945-1979	96.0 cm
Arc. File No.	<u>Box</u>	File Title	Dates	Extent Media	
1.16.	12	[Saskatchewan Government, Federal Government, and Sundry Accounts Book] [Restricted]	1960-1965	2.0 cm	
1.17.	12	Saskatchewan Minerals Clay Products Division Accounts Receivable Ledger [Restricted]	1948-1964	8.0 cm	
1.18.	14	Some transfer sheets from the 1964 leger - plus All Revenue and Expense account of 1964 [Restricted]	1964	2.0 cm	
1.19.	14	Statements [Restricted]	1978-1979	6.0 cm	
1.20.	15	Stores Journal [Restricted]	1954-1963	4.0 cm	
1.21.	15	[Storage Ledger] [Restricted]	1956-1957	2.0 cm	
2.		Payroll Ledgers Sub-Seri	es	1951-1987	2.1 cm
Arc. File No.	<u>Box</u>	<u>File Title</u>	<u>Dates</u>	Extent Media	
2.1.	15	[Sick Pay Calculations] [Restricted]	1951	0.1 cm	
2.2.	16	Saskatchewan Clay Products Payroll [Restricted]	1951	2.0 cm	
2.3.	n/a	Plant Payroll [Restricted]	1955-1956	Microform(s)	
2.4.	n/a	Payroll [Restricted]	1960	Microform(s)	
2.5.	n/a	Payroll 1963 [Restricted]	1961-1963	Microform(s)	
2.6.	n/a	[Payroll Ledger] [Restricted]	1964-1967	Microform(s)	
2.7.	n/a	Disbursements Journal [Restricted]	1985-1987	Microform(s)	

November 22, 2002 Page 9 of 9

BF 5 Microforms

File Number	File Title	Notes
5.2.3	Plant Payroll	Microfilm Reel No.: Sent for microfilming due to dirt, loose pages, fragility, size and bird poop. Reel No. R-2.1094
5.2.4	Payroll	Microfilm Reel No.: Material has been sent for microfilming due to loose pages, water damage, dirt, bird poop, fragility and size. Reel No. R-2.1094
5.2.5	Payroll 1963	Microfilm Reel No.: Sent for microfilming due to bird poop, fragility, dirt and size. Reel No. R- 2.1094
5.2.6	[Payroll Ledger]	Microfilm Reel No.: Sent for microfilming due to size, fragility, dirt and bird poop. Reel no. R-2.1094
5.2.7	Disbursements Journal	Microfilm Reel No.: Sent for microfilming due to size, fragility and dirt. Reel No. R-2.1094

September 16, 2002 Page 1 of 1

Photos

Call Number

Description of Image

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Date of Image

R-B13773

CKOS advertising booth with displays featuring woman in french maid outfit posing near various types of industry.

unknown

Geographic Location

[between 1950 and 1961]

Architectural Drawings

Industrial					
Location	R-P #	File No.	File Title	Inclusive Dates	Extent
Estevan, SK	80.001	1.3	Stage 1: Repairs & Extensions to Clay Storage Building	Aug. 63	2
Estevan, SK	80.004	8.6	Rotary Building	14Dec60	2
Estevan, SK	80.007	8.6	[Steel Building]	16Dec60	1
Estevan, SK	80.008	8.6	[Steel Building]	14Dec60	2
Estevan, SK	80.009	8.6	Proposed 24x28x16 RF3 Building	20Dec60	1
Estevan, SK	80.011	8.4	#1 & #2 Dryer Alterations	03Dec62	1
Estevan, SK	80.012	8.4	#1 & #2 Dryer Alterations	03Dec62	1
Estevan, SK	80.013	8.4	Dryer & Holding Room Alterations Plan Section	14Nov62	1
Estevan, SK	80.014	8.4	Dryer & Holding Room Alterations Plan Section	14Nov62	1
Estevan, SK	80.015	8.4	Dryer & Holding Room Alterations	26Nov62	1
Estevan, SK	80.016	8.4	Dryer & Holding Room Alterations	12Nov62	1
Estevan, SK	80.017	8.4	Dryer & Holding Room Alterations	01Dec62	1
Estevan, SK	80.018	8.4	Dryer & Holding Room Alterations	01Dec62	1
Estevan, SK	80.021	8.4	Dryer & Holding room, Tracks #1 & #2	08Oct60	1
Estevan, SK	80.022	8.4	Dryer & Holding Room	08Oct60	1
Estevan, SK	80.023	8.4	Dryer & Holding Room, Tracks #1 & #2	08Oct60	2
Estevan, SK	80.024	8.4	Dryer & Holding Room #1 & #2	05Nov60	1
Estevan, SK	80.025	8.4	Dryer & Holding Room	11Nov60	1
Estevan, SK	80.028	8.4	Dryer & Holding Room, Cross Sections, Plan & Elevation Section	02Dec60	3
Estevan, SK	80.029	3.1	60' Extension	12Nov60	1
Estevan, SK	80.032	4.1	Rotary Dryer Foundation	08Dec60	1
Estevan, SK	80.033	4.1	Grinding building Foundation	04Oct62	1
Estevan, SK	80.036	4.1	Dryewr & Holding Room Alterations	14Nov62	1
Estevan, SK	80.043	4.2	Lok-Frame Buildings	01Dec58-01July60	15

Equi	pment
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Location	<i>R-P</i> #	File No.	File Title	Inclusive Dates	Extent
Estevan, SK	80.002	8.6	Conveyor Feeding Rotary Dryer	23Jan61	1
Estevan, SK	80.003	8.6	Conveyor from Rotary Dryer to Conveyor Feeding Impactor	23Jan61	1
Estevan, SK	80.005	8.6	Rotary Dryer Burner & Piping Details	15Dec60	1
Estevan, SK	80.006	8.6	6'0" x 15'0" Dryer	07Nov60	1
Estevan, SK	80.010	8.5	Installation Layout for Double Dog Hydraulic Setting Track Propeller	28Nov60	1
Estevan, SK	80.020	8.4	Dryer Alteration	29June60	1
Estevan, SK	80.026	8.4	Winch for Pulling Cars in Holding Room	05Dec60	1
Estevan, SK	80.030	4.1	Installation Layout	13July62	1
Estevan, SK	80.031	4.1	Installation Layout		1
Estevan, SK	80.041	4.1	Details Impactor Supports and Feed & Discharge Hoppers	04Oct60	1
Estevan, Sk	80.042	4.1	24" Conveyor to Screens	19Oct62	1
Estevan, SK	80.044	4.1	Fan Motor Locations - Dryer	11Dec62	1
Estevan, SK	80.045	4.1	18" Collecting conveyor & Chute to 12" Screw Conveyor	26Nov62	1
Estevan, SK	80.046	4.1	Chutes from Conveyor M1 to M4 to Conveyor M5	23Nov62	1
Estevan, SK	80.047	4.1	Adjustable Gate for Feeders under Bin Units M-1 to M-4	19Nov62	1
Estevan, SK	80.048	4.1	24" Feeder Conveyor under Bins	19Nov62	1
Estevan, SK	80.049	4.1	#4 Transfer car Details	19Nov62	1
Estevan, SK	80.050	4.1	#4 Transfer Car Details	09Nov62	1
Estevan, SK	80.051	4.1	Setting Track Car Pusher Details	01July50	1
Estevan, SK	80.052	4.1	Setting Track Car Pusher Assembly	23June50	1
Estevan, SK	80.053	4.1	Grinding Plant Layout	12Dec62	1
Estevan, SK	80.054	4.1	Grinding Plant	21Nov62	1
Estevan, SK	80.055	4.1	Standard Conveyor Details	26June62	1
Estevan, SK	80.056	4.1	Discharge Spout for Conveyor Feeding Screens	31Dec62	1
Estevan, SK	80.057	4.1	Chute From Unit G-2 to Crusher Unit G-3 & Screw	17Dec62	1
Estevan, SK	80.058	4.1	24" Conveyor from Rotary Dryer	13Dec62	1

Estevan, SK	80.059	4.1	Brick Bats Hopper for Unit G-2	11Dec62	1
Estevan, SK	80.060	4.1	16" Drag Feeder Unit G-2	12Dec62	1
Estevan, SK	80.061	4.1	Crushed Clay Hopper for Unit G-1	10Dec62	1
Estevan, SK	80.062	4.1	24" Belt Feeder Conveyor Unit G-1	08Dec62	1
Estevan, Sk	80.063	4.1	Hopper & Chutes from Star Elec. Vibrating Screen to Unit G-9 & G- 13	05Dec62	1
Estevan, SK	80.064	4.1	Chute from Unit G-1 to G-14 & G-16	29Dec62	1
Estevan, SK	80.065	4.1	Conveyor Shafting Details	01Dec62	1
Estevan, SK	80.066	4.1	Chutes from G-16 to G-4, G-13 & Crusher to G-4	24Nov62	1
Estevan, SK	80.067	4.1	Crusher Steel Layout	16Nov62	1
Estevan, SK	80.068	4.1	24" Conveyor to Impactor Unit G-4	19Nov62	1
Estevan, SK	80.069	4.1	Chutes for Leahy Screens	12Nov62	1
Estevan, SK	80.070	4.1	Details of Fines Conveyor & Chute	13Nov62	1
Estevan, SK	80.071	4.1	24" tailings Conveyor under Screens	08Nov62	1
Estevan, SK	80.072	4.1	Details of Conveyor & Chute	06Nov62	1
Estevan, SK	80.073	4.1	Details of Shuttle Conveyor over Bins	29Oct62	1
Estevan, SK	80.074	4.1	Chutes from Shuttle Conveyor Unit G-12 to Bins	29Oct62	1
Estevan, SK	80.075	4.1	18" Fines Conveyor under Screens	02Nov62	1
Details					
Location	R-P #	File No.	File Title	Inclusive Dates	Extent
Estevan, SK	80.019	8.4	Dryer & Holding Room Alterations	26Dec62	1
Estevan, SK	80.027	8.4	Dryer & Holding Room	16 Jan61	1
Estevan, SK	80.034	4.1	#1 & #2 Dryer Alterations	12Sept62	1
Estevan, SK	80.035	4.1	Dryer & Holding Room Alterations		1
Estevan, SK	80.037	4.1	Dryer & Holding Room Alterations		1
Estevan, SK	80.038	4.1	Dryer & Holding Room Alterations	26Nov62	1
Estevan, SK	80.039	4.1	Dryer & Holding Room Alterations	01Dec62	. 1
Estevan, SK	80.040	4.1	Details of Unit G-G Conveyor under Impactor & Chute to Unit G-7	07Oct60	1

Other

LocationR-P#File No.File TitleInclusive DatesExtentEstevan, SK80.0761.2Proposed Mining Operations for Saskatchewan Clay Products, Estevan Plant18Sept471

LOCATIONS:

BF 05

Estevan Brick Ltd. fonds (SAFA 05)

Boxes 1 – 16:

MC-1822.5.3